Being Proud of our Laboratory

Brought to you by the Diversity Advisory Committee

One aspect of pride is the appearance we present to others. With the beautiful new building addition finished this is a brief reminder that everybody should take responsibility to ensure that not only the new addition but the whole laboratory stays a nice and clean work environment.

Everybody can contribute, for example:

- Clean up after yourself and after any minor spill.
- Pick-up (your) paper cups after seminars and meetings.
- ➤ Report minor deficiencies and broken items directly to the Building Engineer (Paul Zeller, ext. 572, facilities@nscl.msu.edu).
- > Report larger issues as a trouble report: intra.nscl.msu.edu/troublereports
- Submit suggestions for improvements also to: *intra.nscl.msu.edu/troublereports* and check the "Suggestion for improvement" box.
- Know your and your group's role within the laboratory, for example, do not make ANY alterations to the building without consulting with the Building Engineer.
- ➤ We usually clean up the high-bay/experimental areas for tours. Try to always keep them clean and presentable as if there was a tour.

All the small things can make a big difference. Everybody should be proud of the lab.



