

General Laboratory Access Security

Brought to you by the Diversity Advisory Committee

- The Laboratory is a “Controlled Area” under the MSU Radiation Safety Program.
- All unescorted visitors to the Laboratory have to check in with the receptionist. (The glass doors were recently installed to help the receptionists)
- Do not let anybody in the building whom you do not know; you are responsible for the actions of anybody you let in.
If somebody you don't know wants to enter the building following you, it is your responsibility to question them; for example: “Excuse me, can I help you? Where do you want to go? Who do you want to see?” If in doubt ask them to use the front entrance or escort them to the receptionist.
 - If somebody questions you, don't be offended. The lab has grown tremendously and not everyone knows everyone else.
- Do NOT prop open any door equipped with an access card reader.

